

ANNUAL QUALITY ASSURANCE REPORT 2011 - 2012



J. THANKIMA COLLEGE

AIZAWL, MIZORAM

Motto : 'Soar High'

Submitted to

**NATIONAL ASSESSMENT
AND
ACCREDITATION COUNCIL
BANGALORE - 560 072**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

AQAR 2011 - 2012

I. Details of the Institution

1.1 Name of the Institution

J.Thankima College

1.2 Address Line 1

Bawngkawn

Address Line 2

-

City/Town

Aizawl

State

Mizoram

Pin Code

796014

Institution e-mail address

www.gjtc.mizoram.gov.in

Contact Nos.

0389-2342947

Name of the Head of the Institution:

Ramhmangaiha Ralte

Tel. No. with STD Code:

0389-2342947

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)

OR

1.4 **NAAC Executive Committee No. & Date:**

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

Web-link of the AQAR:

<http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	-	2007	2012
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR : 2008 - 2009, submitted to NAAC on April, 2012
- ii. AQAR : 2009 - 2010, submitted to NAAC on April, 2012
- iii. AQAR : 2010 - 2011, submitted to NAAC on April, 2012

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution Co-education Men Women
Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Mizoram University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	(Specify)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="✓"/>		

2. IQAC Composition and Activities

2.1	No. of Teachers	<input type="text" value="8"/>
2.2	No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3	No. of students	<input type="text" value="-"/>
2.4	No. of Management representatives	<input type="text" value="2"/>
2.5	No. of Alumni	<input type="text" value="-"/>
2.6	No. of any other stakeholder and community representatives	<input type="text" value="2"/>
2.7	No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8	No. of other External Experts	<input type="text" value="-"/>
2.9	Total No. of members	<input type="text" value="14"/>
2.10	No. of IQAC meetings held	<input type="text" value="3"/>
2.11	No. of meetings with various stakeholders:	No. <input type="text" value="9"/> Faculty <input type="text" value="4"/> Non-Teaching Staff <input type="text" value="4"/> Students <input type="text" value="4"/> Alumni <input type="text" value="1"/> Others <input type="text" value="0"/>
2.12	Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	If yes, mention the amount	<input type="text" value="-"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State
 Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. To review the steps and actions taken against the NAAC Peer Team suggestions for enhancement and sustenance of quality education and to identify areas needing special attention.
2. Construction of Women Hostel.
3. Extension and strengthening of Library.
4. Construction of Teachers' Common Room.
5. To continue Coaching Class for Entry into Services.
6. To conduct remedial classes.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1) See annexure – I 2) Academic calendar : Annexure - II	

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	1	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	1
Total	1	-	-	1
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	1

- 1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

Annexure – IV : Feedback

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
27	22	5	-	-

2.2 No. of permanent faculty with Ph.D.

1

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	24	40
Presented papers	3	1	3
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Use of ICT in teaching-learning process.
2. Providing study materials in hard and soft copies to students.
3. Classroom discussion on University examination questions and answer of the previous years.

2.7 Total No. of actual teaching days

182

during this academic year

- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Multiple question test conducted

- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-	-	-
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- 2.10 Average percentage of attendance of students

75%

- 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG (Arts)	478	-	5.23	21.96	56.69	84.01

- 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC monitors the entire academic program, evaluate and assist all the different programmes of the College from time to time through its members. The portion of syllabus covered, lesson plan and the notes prepared by the staff are often cross checked through department committee meetings.

Admission and Examination Committee duly constituted by the Principal in consultation with the faculty meeting has been entrusted to formulate the College plan for the teaching-learning and evaluation schedules as required from time to time. College plan includes formulation of internal annual academic calendar such as the number of working days, monthly events, and daily classes routine for each Department. Distribution of classes within individual Department has been entrusted to the concern Head of Department.

Lesson plan is prepared by each teacher and the daily classroom transaction is monitored by the Principal.

Students are evaluated by conducting class test and examination schedule is given well in advance to the students.

- 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	-
HRD programmes	-

Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	-
Others (<i>Short Term Training</i>)	17

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	-	-	-
Technical Staff	-	-	-	-

Criterion – III**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC constitute a Research and Consultancy Committee and the Committee is entrusted to perform the function of sensitizing and promoting research climate in the institution. The Research and Consultancy Committee has not only informed the faculty member to pursue the suggestions made by the NAAC Peer Team (2007) towards research but has also motivated the faculty members to promote research and a spirit of scientific inquiry in their teaching to the students, so as to develop and inculcate a spirit of research among the students.

Through assignments involving certain research work on relevant topics within and outside the syllabi, the students are assigned works by the various departments.

Since 2007, a number of faculty member have pursued research. Two (2) faculty members have acquired a Ph.D degree from Mizoram University. They are :

- 1) Dr. JV Nunchunga, Department of Economics.
- 2) Dr. C. Lalremruata, Department of Education.

Four (4) faculty members have acquired M.Phil degree. They are :

- 1) Ms. Rebecca Khiangte
- 2) Ms. R. Lalbiaktluangi
- 3) Ms. Lalthanchami Khiangte
- 4) Ms. C. Vanlalruati

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	-	1	1
Outlay in Rs. Lakhs	1	-	1	1

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	5	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2010 - 2012	UGC	1,00,000	1,00,000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
1	-	-	-	-	-	1

3.18 No. of faculty from the Institution

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="2"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="10"/>	Any other	<input type="text" value="2"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

a) Awareness Campaign :

The Red Ribbon Club organized a membership drive cum HIV/AIDS Awareness Campaign on 27th may, 2012 in the College. Before the HIV/AIDS Awareness Campaign was conducted, the Nodal Officer Mr. Lalmuanpuia, Assistant Professor introduce the meaning, objectives and importance of the Red Ribbon Club as part of the membership drive and convey a cordial invitation the Ist Semester BA students to take part in the activities of the Red Ribbon Club.

On 3rd July, 2011 a poster campaign on HIV/AIDS was organized in the College campus. Posters reflecting the theme of the campaign was provided by the Mizoram State AIDS Control Society.

On 13th September, 2011 eight peer educators attended the Peer Educators Training Programme organized by Mizoram State AIDS Control Society.

As a part of an awareness campaign the Red Ribbon Club sponsored a debate competition on the theme – “Mizo thalaite hi sex-ah kan la thianghlim tawk a ni,” during the College Week organized during 9th – 17th November, 2011.

In observation of the World AIDS Day, 2011 the Nodal officers and fifteen Peer Educators attended the function organized at Vanapa Hall, Aizawl.

In observing the ‘International Day Against Drugs Abuse and Illicit Trafficking,’ the NSS Unit of the College organized a seminar cum awareness campaign in the College. Mr. Laltlanmawia, Programme Coordinator, Community Health Action Network was engaged as the resource person.

Blood donation :

A Blood Donation Camp was organized in the College in the College on 5th December, 2011. The Blood Donation Campaign was jointly organized by the NSS and Red Ribbon Club of the College. A total of sixty five units of blood was donated to the Presbyterian Hospital at Durtlang.

Home Stay programme :

The NSS Unit of the College participated in the ‘Youth Exchange and Home Stay Programme,’ organized by the Rajiv Gandhi national Institute of Youth and Development, Sriperumbudur (RGNIYD) during 17 – 26 April, 2011.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3461.62 Sq. Mt	-	-	3461.62 Sq. Mt
Class rooms	6	2	UGC	8
Laboratories	-	-	-	-
Seminar Halls	-	-	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	5	8	UGC	13
Value of the equipment purchased during the year (Rs. in Lakhs)	-	5.24	-	5.24
Others	-	5.99	-	5.99

4.2 Computerization of administration and library

<p>With the grants received from UGC under the XIth Plan Period, more desktop computers was procured and computerisation of the administration was initiated by way of keeping records and archiving important documents of the College.</p> <p>It was proposed and passed in the IQAC that computerisation of the Library be done by using SOUL and INFLIBNET and the Library Management Committee was entrusted with the work.</p>
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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value
	445	159785	315	113400	760	273185
Reference Books	30	6000	24	4800	54	10800
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	1	150
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	2	-	-	-	-	2	-	-
Added	16	-	3	-	8	5	-	3
Total	18	-	3	-	8	5	-	3

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

A 16 Days training programme on SWIFT for Office Starter using MS Word Outlook and MS Word 2007 was organised on 27th Feb. To 14th March, 2012 for faculty member.

4.6 Amount spent on maintenance in lakhs :

i) ICT	5.99
ii) Campus Infrastructure and facilities	29.85
iii) Equipments	5.24
iv) Others	-
Total :	41.08

Criterion – V**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has constituted a Students Welfare and Discipline Committee with a responsibility of looking after the welfare of the students. Through this Committee and through IQAC meetings and in the Staff Committee meetings the IQAC make valuable contribution in enhancing awareness regarding the importance on Student Support System.

Through Anti Ragging and Grievance Redressal Committee, Career and Counselling Cell and Women Cell, various support is given to students.

The Admission and Examination Committee also provide assistance in admission process, giving detailed information of the position of students in internal assessment.

All these initiatives are taken at the behest of the IQAC

5.2 Efforts made by the institution for tracking the progression

The Institution has an Alumni Association. All students who have passed out from the College are expected to be a member of the Association. And one important function of the Alumni is to keep records of the progression of students after college. However, such data are not properly maintained as the Alumni Association is not usually informed of the various career pursuit by the students after leaving College.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
478	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	262	55		216	45

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
-	6	455	-	-	461	-	20	458	-	-	478

Demand ratio :

Dropout % : NA

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

With the grants received from UGC under XIth Plan Period, the College conduct Coaching Class for Entry into Services for SC/ST/OBC and minorities excluding Creamy Layer from June – December. The Coaching was focussed on Staff Selection Commission Examination.

The class was open to all students and few seats were reserved for candidates outside the College.

Materials and guides were given to the learners free of cost

No. of students beneficiaries

80

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

The IQAC has constituted a Career Guidance and Counselling Cell. On the initiative of the Cell appropriate services is availed by the students.

1. On the first day of the commencement of the College, all teachers are requested to deliver orientation lecture of their paper taught and as well as on career guidance so as to encourage the students to choose the subject most appropriate for them. The career options and the means through which the aims and goals of the students are to be achieved are clearly informed.

2. As and when decided by the Cell, a career talk is organised in the College in which successful personalities and academicians are invited to deliver lecture.

No. of students benefitted

95

5.7 Details of campus placement:

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

1. Gender sensitization programmes in the form talks and lectures are conducted by the Women Cell.
2. All functional committees that deals directly with students are requested by the IQAC to contribute towards gender sensitisation.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events :

State/ University level

80

National level

3

International level

-

No. of students participated in cultural events:

State/ University level

40

National level

-

International level

-

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support :

	Number of students	Amount
Financial support from institution	-	
Financial support from government	463	Rs. 3,312,6000
Financial support from other sources	280	Rs. 1,40,0000
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

A major grievance of the students is regarding the poor infrastructure pertaining to the College building. However, extension of classrooms is being considered by the grants availed from the UGC.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision of the College is reflected in the College motto ‘Soar High,’ where each learner, nurtured with values, dignity, integrity and courage clothed with determination strives to achieve excellence and attain the highest possible limit in his endeavour for the good of his individuality and the society. The curriculum of the degree course should be administered meticulously to enlighten the social, political, economic and cultural issues faced by the society along with the possible solution derived through scientific outlook to facilitate good and responsible citizenry. Learners must be made sensitive to global issues with practical approach. Therefore, the College strives for fostering global competencies among students, inculcating a spirit of healthy competition, hard work and determination in the quest for excellence.

The students should exhibit a good moral discipline and conduct complemented with adequate life skills to face the challenges of life with leadership qualities. Leadership qualities with free and independent thinking strengthened with moral dignity should form the foundation of every individual personality which is to be attained through association in various activities of the College.

Education, in general, must be the centre of transformation, preservation, and redefinition of traditional and contemporary values. And higher education plays the most significant role in the process of proliferating a cultured man and women. As such, the College envisioned an education system that nurture good citizenry with leadership qualities exhibiting a good moral discipline, in the quest for excellence and accomplishment.

Through education, the College has a mission to train the youth to contribute to wealth generation and to overcome physical, mental, social, economic, national and international impediment. The students of the College should become a valuable resources for the enhancement and sustenance of development for the nation and the state of Mizoram. Through the principle of ‘First Come, First Serve,’ in admission procedure the College aim to realize its mission of educating the youth of the rural areas, students with limited means and slow learners to acquire global competencies and necessary skills. In fine, the College foundation rest on the maxim that the means of work are as important as the end. ‘If the means are ethical, the end is bound to be productive’ - Vivekananda.

6.2 Does the Institution has a management Information System

The principal as Head of the Institution plans, implements and monitors all the activities with various committees for co-curricular and extra-curricular activities, and subject departments for academic activities along with the IQAC and the Planning Board.

The Principal conveys adequate information to the top management i.e. the Higher and Technical Education Department of the Government of Mizoram through correspondence and during visits of officials to the College. Delegated works and other information sought by the governing Department are conveyed meticulously by the Principal.

The achievements in various fields are communicated through the annual College magazine. Students and other stakeholders like parents, alumni, University, etc., can review the activities of the Institution through the website and committees.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Institution is affiliated to Mizoram University and the curriculum is designed and developed by the members of the Board of Study under the University. Hence, the Institution adheres to the curriculum adopted and formulated by Mizoram University.

6.3.2 Teaching and Learning

IQAC monitors the entire academic program, evaluate and assist all the different programmes of the College from time to time through its members. The portion of syllabus covered, lesson plan and the notes prepared by the staff are often cross checked through department committee meetings.

Admission and Examination Committee duly constituted by the Principal in consultation with the faculty meeting has been entrusted to formulate the College plan for the teaching-learning and evaluation schedules as required from time to time. College plan includes formulation of internal annual academic calendar such as the number of working days, monthly events, and daily classes routine for each Department. Distribution of classes within individual Department has been entrusted to the concern Head of Department.

Lesson plan is prepared by each teacher and the daily classroom transaction is monitored by the Principal.

6.3.3 Examination and Evaluation

The College sincerely adheres to the provision of Mizoram University in conducting examinations. The Examination Committee takes up all matters concerning examination. Records of the examination are properly maintained and direction is given by the Committee to obtain optimum results.

- Pre University Examination is conducted.
- Sample questions are given.

6.3.4 Research and Development

The Research and Consultancy Committee has not only informed the faculty member to pursue the suggestions made by the NAAC Peer Team (2007) towards research but has also motivated the faculty members to promote research and a spirit of scientific inquiry in their teaching to the students, so as to develop and inculcate a spirit of research among the students.

Through assignments involving certain research work on relevant topics within and outside the syllabi, the students are compulsorily assigned works by the various departments.

The objectives of the research committee:

- To circulate various pamphlet and invitation of regional/state /national/ international seminars, workshops, conferences and to encourage the teachers to attend them.
 - To motivate the teachers to publish articles in state /national/ international Research Journals.
 - To motivate the teachers for submitting proposals for major and minor research projects.
 - To motivate the teaching staff for submitting proposals for various fellowships for the research funded by the UGC and other state /national research funding agencies.
- Some recommendations of the Research and Consultancy Committee :
- Faculty members are motivated to do research for career advancement and knowledge.
 - Funds available for research and areas of research are informed to the faculty members.
 - To encourage the faculty members to do research and involve themselves in writing seminar paper, and publication of books.
 - Remission of workload of teachers to engaged themselves in research and attend seminars, workshops, training courses, etc.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The library has been extended considering the increasing student strength and the necessary renovations.
 - The faculty can also use the computers for their academic work.
 - The library has provided OPAC system to the students so that they can have an easy access to the books available in the library through the use of computers.
 - Question paper of previous University examinations in different subjects, as well as any other information regarding the curriculum is made available in the library.
 - The faculty can use the computers for teaching-learning purpose as well as for research work.
- Faculty members are requested to use powerpoint presentation in teaching.

6.3.6 Human Resource Management

Educational institutions are Human Resource Development (HRD) institutions. And the teaching and administrative staffs are the Human resource of the Institution. Since, the success of an academic institution like college depends on the management of their human resources, the College makes every effort to recognize the potential of the faculty and create a congenial environment for their career development.

The IQAC guide the teachers for preparing their career development plan for the academic year based on the requirements of Academic Performance Indicator (API), introduced by the UGC.

The Research and Consultancy Committee provides notices of seminars, workshops and conferences as and when an invitation is received.

Teachers are also encouraged to submit proposals for Minor and Major research projects to enhance their professional acumen.

The College encourages teachers to attend seminars/conferences and workshops of international /national/ state level and to present research papers.

Teachers are also encouraged to publish articles and their research papers in reputed journals and magazines.

The College has always encourages and support the involvement of the staff in improving the effectiveness and efficiency of the institutional processes. Through democratic internal organizational structure, the College has achieved participative management.

Various committees are formed by the Principal in the staff meeting with detailed deliberations and the committees are distributed amongst the faculty members considering the inclination and expertise of the staff member in a particular task.

6.3.7 Faculty and Staff recruitment

The recruitment of teaching faculty is done as per the rules and regulations of Mizoram University and the State Government of Mizoram. The applications from qualified candidates are invited by giving advertisement in leading newspapers. The selection committee constituted by the Government of Mizoram with experts from Mizoram University or from other government funded college nominated by the Government of Mizoram selects the qualified candidates through interview.

The College does not have the prerogative of recruitment and retention of any staff as mentioned above, however, the Principal of the concerned college is usually nominated as a member of the selection committee by the state government in the process of recruitment.

6.3.8 Industry Interaction / Collaboration

The College is an undergraduate Arts college and the papers offered does not compel the College develop industry interaction or collaboration at present.

6.3.9 Admission of Students

The College published the College prospectus in which all the admission criteria, academic programme and other related information are highlighted. Apart from this, advertisement and notice for admission has also been floated through the leading local newspapers and in the College website.

There is absolute transparency in the admission process. There is an Admission and Examination Committee which prepare the prospectus and guidelines for admission process. Applicants and anyone coming with any nature of academic enquiry is addressed by the Committee.

Admission is given on the following basis:

- i) Marks obtained by the students in XII standard
- ii) Admission is done on the basis of 'First Come First Serve'.
- iii) As per government norms.

To uphold the principle of equal access to quality education for all, admission of students has been done on the basis of "first come first serve" without any rejection to students on grounds of caste, language, religion and background. In spite of such openness, the College has achieved one of the highest pass percentage amongst the Colleges located within Aizawl City.

6.4 Welfare schemes for

Teaching	PF, Gratuity, Medical Insurance
Non-Teaching	Medical Insurance, loan facility
Students	Conveyance allowances, stipend, scholarships

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	Yes	GoM

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The controlling University takes up measures to develop examination systems and gives directions to colleges, hence, the College makes arrangements for conduction examination as per direction and schedule prepared by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The Mizoram University has one constituent college and affiliation is given as per norms, to colleges.

6.11 Activities and support from the Alumni Association

The Institution works in close cooperation with the alumnae and formal faculty of the Institution through the Alumni Association.

The members of the Alumni Association are invited to attend important functions and occasion in the College. Their advice and opinion on matters such as admission and for the College development are given due consideration by the Institution.

6.12 Activities and support from the Parent – Teacher Association

The Parent-Teacher Association forms an important channel for involvement through of the stake holders in the functioning and policy of Insitution.

The members are invited to attend important functions and occasion in the College. Their advice and opinion on matters such as admission and for the College development are given due consideration by the Institution.

6.13 Development programmes for support staff

Support staffs are employed in coaching classes, computer learning classes and as clerks to assist the College in various developmental programmes under UGC. They are recruited as per the qualification prescribed .

6.14 Initiatives taken by the institution to make the campus eco-friendly

The NSS and the College Forum works to see that plants and trees in the College campuses are well preserved and looked after.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Identification of slow learners and academic counselling to improve their academic performance.
2. Use of ICT in teaching

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. The Examination Committee conducts internal examination and slow learners are identified through the performance in the examination. And, academic counselling is given to those students who attain less than 40% in aggregate.

2. The College has procured teaching aids from financial assistance provided by UGC under XIth Plan Period and classrooms electrification are redone to enable and strengthen the classrooms with ICT facilities. Teachers are motivated to use these facilities

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Annexure – III : Two Best Practise of the Institution.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

- 7.4 Contribution to environmental awareness / protection

Through extension activities undertaken by NSS an environment awareness/protection programme is organised by planting tree saplings and providing protection with a bamboo guard.

Visit to the NSS plantations also served as a medium through which environmental awareness /protection is organised.

- 7.5 Whether environmental audit was conducted? Yes No

- 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. Plans of institution for next year

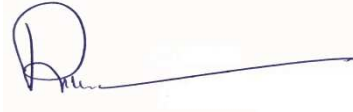
1. To approach the Government of Mizoram for the allotment of land for the College campus at Brigade Area of Bawngkawn.
2. To create a website for the College.
3. To continue schemes for development under UGC XIth Plan Period.
4. To upgrade the Library facilities by computerization of books and journals.

Name : ZORAMTHANGA



Signature of the Coordinator, IQAC

Name : RAMHMANGAIHA RALTE



Signature of the Chairperson, IQAC

(RAMHMANGAIHA RALTE)
Principal
J. Thankima College
Mizoram, Aizawl.
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ANNEXURE - I

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:

The action plan of the IQAC :

1. To review the steps and actions taken against the NAAC Peer Team suggestions for enhancement and sustenance of quality education and to identify areas needing special attention.
2. Construction of Women Hostel.
3. Extension and strengthening of Library.
4. Construction of Teachers' Common Room.
5. To organize seminar.
6. To continue Coaching Class for Entry into Services.
7. To conduct remedial classes.

Outcome achieved against the action plan of the IQAC :

In an endeavour to enhance and sustain quality education in the light of the various suggestions made by the NAAC Peer Team, the IQAC examines the various steps and actions taken by the College and identify the areas that need special attention. The steps and actions taken by the College may be reflected as below :

- a) Introduction of courses in vocational / emerging / innovative areas :

The College is managed and maintained by the Government of Mizoram, therefore, a proposal regarding the introduction of courses in vocational/emerging/innovative areas has been submitted and is under consideration by the said Government. However, the College availed grants from UGC to introduce a vocational course in Career Oriented Course in Entrepreneurship in 2009 - 2010. The classes for the course was conducted in the month of June - December, 2010

The Department of Economics was assigned the nodal department for the course and Dr. JV Nunchunga, Assistant Professor, was appointed as the Coordinator of the course.

- b) Introduction of courses in Science and Commerce stream :Regarding the suggestion of the NAAC Peer Team to introduce courses in Science and Commerce, a proposal for the same has been submitted to the Government of Mizoram as the College is managed and maintained by the Government of Mizoram. Further, the College has to rely on the state government for the financial needs incurred by the introduction of such courses since the limited resources of the College cannot meet the required finances. In the light of the position and condition of the College mentioned, the College awaits the decision of the government of Mizoram against the proposal submitted till date.
- c) Faculty members' needs to further their qualifications and also involve themselves in research: The suggestion to further qualifications and involve in research by the faculty members' was followed in letter and in spirit. Two faculty members were awarded a Ph. D Degree and four others were awarded M. Phil Degree and in 2011 - 2012 nine faculty member were registered for Ph. D programmes.

During the period from 2007- 2008 to 2011 - 2012 the following faculty members were awarded Ph. D Degree :

Name	Department
Dr. JV Nunchunga	Economics
Dr. C Lalremruata	Education

During the period from 2007- 2008 to 2011- 2012 the following faculty members were awarded M.PhilDegree :

Name	Department
LalthanchamiKhangte	History
Rebecca Khangte	History
C.Vanlalruati	History
R.lalbiaktluangi	History

During the reporting year ie., 2011 - 2012 the following faculty member registered for M. Phil programme :

Name	Department
Zohmangaiha	Librarian

- d) Infrastructural development through resource mobilization :The College has constituted an Infrastructural Development Committee in pursuance of the NAAC Peer Team's suggestion to further infrastructural development through resource mobilization. On the initiative of the Cell various infrastructural developments were undertaken and resources mobilized for the same.

A highlight of the infrastructural development undertaken:

- e) Construction of steps approaching the College. (2008 - 2009)
- f) Construction of retaining wall in the College. (2008 - 2009)
- g) Extension of Library with MP Fund. (2008 - 2009)
- h) RCC fencing of the College campus with MP Fund. (2008 - 2009)
- i) Strengthening College court yard with RCC slab. (2009 - 2010)
- j) Extension of class rooms. (2009 - 2010)
- k) Extension of administrative building. (2010 - 2011)
- l) Extension of library. (2010 - 2011)
- m) Construction of Women Hostel. (2011 - 2012)
- n) Construction of teachers' common room. (2011 - 2012)

Apart from the major works highlighted various teaching - learning aids, such as computers, laptop computers, projectors, Xerox machines, etc., were procured to enhance quality education.

Resources for infrastructural developments were mobilized by availing MP Fund, donation by the faculty members and by availing various UGC grants.

- e) Student Support System :The College has limited resources and without a provision from the Government of Mizoram, it is not possible for the College to provide any financial help or any programme or action towards lending support to the students. However, the College availed UGC grants where students belonging to SC/ST/OBC and Minorities are supported with conveyance allowances, house rent and accommodation.

As the students of the College belongs mostly to the ST category they are supported by the Government of Mizoram with a Post Matric Scholarship by the Mizoram Scholarship Board.

- f) Grievance Redressal Cell and Women Cell : The College has constituted a Grievance Redressal Cell and on the initiative of the Cell a 'Complain Box' is stationed in the College where the students and the faculty members can air their complain and grievances.

The College also constituted a Women Cell to address any issues concerning the welfare and well-being of the women in the College.

- g) Skill development in English : The Peer Team suggestion that special efforts be given for communication skill development in English is taken up by the Department of English as a nodal Department.

- h) Extension of computer facilities to all departments for developing computer culture : On account of the lack of space with no separate room allotted to the departments, only one computer is installed in the teachers' common room which is easily accessible to all the faculty members.

The College has UGC Network Resource Centre and a Computer Centre with internet connectivity which is accessible to all the faculty members and the students. The free access of both the faculty members and the students is meant to develop a computer culture to assist in teaching and learning.

- i) UGC recognition under 2(f) and 12(B) : The College was granted UGC recognition under 2(f) and 12(B) on 28th February 2008.

- j) Strengthening of Library : In pursuance of the suggestion to strengthen the Library with books, journals and internet facilities, the College has procured books and journals and twelve book cases have also been purchased to accommodate the books and journals.

The Librarian and the Assistant Librarian is equipped with a computer set using necessary software like SOUL and has internet connectivity.

The library is also equipped with a Xerox machine for students to gain easy access to reading and study materials.

Area needing special attention :

- a) Skill development among students : On account of the fact that the College is run with a minimum number of staff it is not possible for the faculty members to undertake responsibilities and actions covering all the areas of quality education efficiently. However, the IQAC feels that in the ensuing year steps would be taken towards skill development by seeking collaboration with agencies concerned in the field.
2. Construction of Women Hostel : Utilising the UGC grants availed for the construction of Women Hostel the College constructed the Hostel at the College site at Durtlang village. The Hostel was constructed as per the UGC guidelines with Mr. Lalhmachhuana, department of Mizo, appointed as Work Supervisor. Assisting the Work Supervisor Mr. Lalmuanpuia, Department of Economics and Mr. Zohmangaiha, Librarian, were appointed Treasurer and Assistant Work Supervisor respectively.

During the reporting year the first installment of the grants was used and the construction of the Hostel has been put on hold till the second installment is sanctioned.

3. Construction of teachers' common room : With the grants availed from the UGC the teachers' common room was constructed with RCC in the College campus during the reporting year. The building is one storey and furnished with a fan, carpet, a separate toilet for women, a separate desk for every teachers and a computer set.

The construction was undertaken with Mr. L.Lalmuana, Department of Mizo, appointed as Work Supervisor. Assisting the Work Supervisor, Mr. Lalngaihawma, department of Economics and Mr.B.Lalzazova were appointed as Treasurer and Assistant Work Supervisor.

4. Organising seminar :

- a) With the grants availed to conduct seminar on the theme, 'Human Rights Education - Role of Public Administration in Protecting Human Rights the North East region,' an UGC sponsored Two Day Seminar was conducted at the Information and Public Relations auditorium on the 3rd and 4th November, 2011.

The Seminar was inaugurated by Mr. Lalsawta, the honourable Minister, Higher and Technical Education, Government of Mizoram, and Prof. SrinibasPathi, Department of Public Administration, Mizoram delivered the key note address.

A total of twenty five resource persons read seminar papers and one hundred and sixty participants took part in the seminar.

The Seminar was conducted in collaboration with COD NERC (Centre for Community Development through Network, Education, Research, Training, Resource Mobilization and Capacity Building) which is an agency working towards the upliftment of the common people. A joint meeting of the College and COD NERC set up the Seminar Organising Committee and appointed Mr. Zoramthanga, Department of Political Science as Secretary/Coordinator.

- b) Utilising the grants for conducting seminar by the UGC, a seminar on the theme, 'Human Rights Education,' was conducted on the 29th and 30th March, 2012 at the Information and Public Relations Conference Hall.

The Seminar was inaugurated by Mr. Lalsawta, the honourable Minister, Higher and Technical Education, Government of Mizoram and a key note address was delivered by Dr. JV Nunchunga, Assistant Professor, Department of Economics, Govt J Thankima College.

The College set up the Seminar Organising Committee with the Principal Mr. RamhmangaihaRalte as Chairman and Ms. Maria Lalremruati, Assistant Professor, Department of English as Secretary/Coordinator.

A total of twenty five resource persons read the seminar papers and one hundred and twenty participants took part in the Seminar.

5. Career Oriented Courses on Entrepreneurship :With the Department of Economics as the nodal Department and Dr. JV Nunchunga, as the Coordinator of the Course, the College decided to continue conducting the Course.

As practiced in the previous year, experts and successful persons in the field were invited to deliver lectures on selected topics.

6. Coaching class for entry into services : The Employment Information Cell was entrusted to take up the responsibility of continuing the Coaching class for entry into services during the reporting year, with Mr. Zoramthanga, Department of Political Science, as Coordinator. The Coaching classes were conducted in collaboration with Study Forum, which is an institute providing coaching classes for various state and national level competitive examinations.

Apart from educators from Study Forum, experts in the field were also invited as resource persons to deliver lectures on selected topics.

7. **To conduct Remedial Class and Communication Skill Development Class** :Remedial Classes were conducted for all departments and attendance for the same were maintained. However, the classes were conducted at the end of the regular classes and as a result thereof the remedial class has been ridden with poor attendance and lack of enthusiasm from the students.

In pursuance of the NAAC Peer Team suggestion that students communication skill has to be developed the Department of English has been engaged to conduct communication skill development classes.

As an initiative to enhance communication skill development a request is convey to all faculty members to interact more with the students in English within and outside the class rooms.

a. Extension services :

b) Awareness Campaign :

The Red Ribbon Club organized a membership drive cum HIV/AIDS Awareness Campaign on 27th may, 2012 in the College. Before the HIV/AIDS Awareness Campaign was conducted, the Nodal Officer Mr. Lalmuanpuia, Assistant Professor introduce the meaning, objectives and importance of the

Red Ribbon Club as part of the membership drive and convey a cordial invitation the Ist Semester BA students to take part in the activities of the Red Ribbon Club. A total of two hundred and twenty students attended the awareness campaign cum membership drive.

On 3rd July, 2011 a poster campaign on HIV/AIDS was organized in the College campus. Posters reflecting the theme of the campaign was provided by the Mizoram State AIDS Control Society.

On 13th September, 2011 eight peer educators attended the Peer Educators Training Programme organized by Mizoram State AIDS Control Society.

As a part of an awareness campaign the Red Ribbon Club sponsored a debate competition on the theme - "Mizo thalaite hi sex-ah kan la thianghlim tawk a ni," during the College Week organized during 9th - 17th November, 2011.

With the Nodal Officer Mrs. Zairemtluangi, Assistant Professor, as the resource person, a Blood Donation Motivation Campaign was organized on 5th Dec., 2011 in the College campus. A total of two hundred and fifty members attended the Campaign where the Campaign was conducted using a powerpoint presentation by the resource person.

In observation of the World AIDS Day, 2011 the Nodal officers and fifteen Peer Educators attended the function organized at Vanapa Hall, Aizawl.

On 13th December, 2011 an Advance Christmas cum HIV/AIDS Awareness Campaign was organized in the College in collaboration with the Evangelical Union association of the College.

In observing the 'International Day Against Drugs Abuse and Illicit Trafficking,' the NSS Unit of the College organized a seminar cum awareness

campaign in the College. Mr. Laltlanmawia, Programme Coordinator, Community Health Action Network was engaged as the resource person.

c) Blood donation :

A Blood Donation Camp was organized in the College in the College on 5th December, 2011. The Blood Donation Campaign was jointly organized by the NSS and Red Ribbon Club of the College. A total of sixty five units of blood was donated to the Presbyterian Hospital at Durtlang.

d) Home Stay programme :

The NSS Unit of the College participated in the 'Youth Exchange and Home Stay Programme,' organized by the Rajiv Gandhi national Institute of Youth and Development, Sriperumbudur (RGNIYD) during 17 - 26 April, 2011.

A total of forty three volunteers (Female - 20, Male - 20) participated in the home stay programme and hosted the NSS volunteers from Pondicherry.



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ANNEXURE – II
ACADEMIC CALENDAR

2011-2012
ACADEMIC CALENDAR
GOVT. J.THANKIMA COLLEGE

Activities	Date
1. Commencement of I-Semester	- 2 nd & 3 rd Year BA -1 st July 2011
2. Fresher's Social	- 25 th July 2011
3. S.U Election	- 29 th July 2011
4. C.R Election	- 1 st July 2011
5. College Week	- 8 th – 12 th Aug. 2011
6. Internal Exam.- For I-Semester.	
a) First Round Examination	- 22 nd – 29 th Aug. 2011
b) Last date of first round internal marks submit	- 8 th Sept, 2011
c) Home Assignment	- To be completed during September 2011
d) Second Round Examination	- 10 th – 17 th Oct. 2011
e) Last date of Second Round & Assignmnet marks submit	- 25 rd Oct.2011.
f)Publication of Internal marks	- 28 th Oct. 2011.
7. University Exam. - I-Semester.	- 10th Nov. - 6th Dec. 2011
8. Winter vocation	- 7 th Dec.2011 - 15 th Jan. 2012
9. Commencement of II-Semester. 2 nd & 3 rd Year BA	- 16 th Jan. 2012
10. Internal Exam.- II-Semester. .	
a) First Round Examination	- 27 th Feb.2012 - 5 th Mar.2012
b) Last date of first round internal marks submit	- 20 th March, 2012
c) Home Assignment	- To be completed during March 2012
d) Second Round Examination	- 2 nd – 6 th April.2012
e) Last date of Second Round & Assignmnet marks submit	- 20 th April 2012.
f) Publication of Internal marks	- 26 th April. 2012.
11. University Exam. – 2nd & 3rd Year BA.	- February 2012
12. University Exam - II-Semester.	- 1st – 21st May 2012
13. Any College activities. (Co. / Extra Carricular)	- 22nd May – 7th June 2012
14. Semester Break	- 8th – 30th June 2012



(RAMHMANGAIHA RALTE)


Principal
J.Thankima College

ANNEXURE – III

FEED BACK ANALYSIS

On the basis of feedback received from students, alumni and parents following points were observed :

- Parents were happy with the teaching learning activities in the college. However they have suggested to extend/construct new building.
- Alumni of the College were satisfied with the gradual progress of the College through the grants received from UGC. They have suggested on paying more attention on preparation of competitive exams.
- Majority of students have suggested to extend/construct new building, seminar hall because the number of students admitted to the College has been increasing from last five years.
- Majority of the students were satisfied with the teaching learning activities in the college. They are satisfied with the progress of the college and the facilities provided to the students.
- Students feel that opening more subject such as Geography, Public Administration, etc., of Arts stream would result in better academic performance and the wider choice of subject would benefit the students greatly.
- Students and Alumni suggest that the library need strengthening in terms of books procurement, internet facilities, reprographic facilities, etc.
- Library infrastructure is to be given priorities to provide more space for reading rooms and space.
- Better sound / public address system is required as per the feedback received from the majority of students.
- The nature and quality of reading and study materials provided are considered satisfactory.
- The students support system engaged by the College is deeply appreciated by the students.
- The students are happy that syllabi are covered within the stipulated time framed by the teachers.
- The use of ICT in teaching greatly helps the students grasp of the topic taught and provide better insight in the subject.



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ANNEXURE – IV
TWO BEST PRACTISE OF THE INSTITUTION

Two of the Best Practices followed in the Institution are elaborated as below :

Best Practice I:

1. **Title of Practice:** Academic Support System (To slow learners)

2. **Goal :**

- To identify slow learners.
- To find out the reasons for unsatisfactory academic performances.
- To provide appropriate counselling.
- To enhance academic performances through motivation, providing study materials and counselling.

3. **The Context:** The state of Mizoram is a hilly tribal area and hence the students are mostly from scheduled tribe category. The quality of education varies from one place to another and students hailed from villages are bound to be weaker in studies on account of the lesser standard of education at elementary, middle, high school and higher secondary level. Hence, extra effort has to be given by the students as well as the faculty. However, without a proper understanding of the student's status and their weaknesses, it is not possible to give them any counselling focused at the convenience and assumption of the counsellor.

The College does not give enrolment on merit basis but on the principle of 'first come first serve.' The reason for the College to adopt this principle is not to attract students but to facilitate quality education to all candidates with a zeal of learning. Consequent upon the condition, students with low percentage of marks are given admission and to expect a satisfactory results proper guidance is a primary requisite which is intended to be extended through academic support system by way of providing study materials, motivation and counselling.

Students from villages form the majority in the College. The reason behind this can be attributed to the availability of cheaper rates of accommodation in the locality. Moreover, a number of students work as household maids and servants to earn wages to support themselves. Under this condition, a good examination result cannot be expected. Therefore, an academic support system is a major requisite to facilitate quality education.

4. **The Practice:**

The examination committee prepares the schedule of examination as well as other details of examination and publicise the same to the students.

Examination marks are compiled by the examination committee and the list of students with their marks are notified through the College notice board.

The examination committee sits and decide on the percentage level to be given counselling.

Students to be counselled are given notice and counselling is provided.

5. Evidence of Success:

- It is evident that the counselling proved beneficial in terms of attendance and the student's performance in examination. The University examination results shows a high pass percentage for the College.
- It motivate and encourage the students to develop better interest in learning and gaining knowledge.

6. Problems encountered and solution :

Major problems encountered may be highlighted as follows:

- Lack of sufficient time.
- High number of students required counselling service.
- A strict and stringent action cannot be taken for against uncompromising students.

Best Practice II

1. Title of the Practice: Award of Appreciation

2. Goals :

- To encourage the faculty for doing Ph.D.
- To encourage the faculty for doing research works.
- To encourage the faculty for presentation of research papers at seminars/ conferences/workshops.
- To encourage the faculty for publication of research papers.
- To encourage the faculty to contribute their knowledge and research works towards the society through participation in professional association and publication of articles in newspaper, journals, etc.

1. The Context :

The two essential pillars of higher education are teaching and research. 'Research,' in higher education, in particular has assumed significance in the globalised world of today. The accrediting agencies like NAAC also have research expectations from institutions of higher education. Through the syllabus, the UGC has also ensured the faculty and student's engagement in research and scholarly activities and providing adequate resources and support

to encourage such engagement. In the light of this initiative, faculty members are encouraged to register for Ph.D., M.Phil., and to pursue research works so as to facilitate and enhanced their knowledge and learning.

The performance evaluation of teachers with the introduction of Academic performance Indicators (API) for the assessment of teacher's performance implies an uninterrupted research and publication initiative, thereby, assuming greater importance in the institutions of higher education. With this background the College has given impetus to research activities in the institution, as well as attendance and presentation of papers in seminars, workshops, conferences and the publication of research works.

As an impetus for research and academic pursuit, and, as well as an encouragement for fruitful contribution towards the healthy growth of the society the College gives Award of Appreciation for Contribution Towards the Harmonious Growth of the Society

4. *The Practice:*

To achieve this goal, certain steps are taken as follows :

- The Research and Consultancy Cell give encouragement towards the initiative to the faculty members.
- Information regarding invitation to seminars/conferences/workshops are given to the faculty members.
- Records and documentations are maintained.

5. *Evidence of Success :*

The achievement of the initiative can be briefly highlighted as follows :

Since, 2007 ie., after NAAC accreditation, the following faculty members have attain a Ph.D and M.Phil degree –

Ph.D. degree awardee -

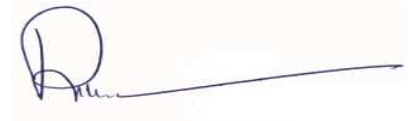
1. Dr. J.V. Nunchunga, Department of Economics
2. Dr. C.Lalremruata, Department of Education

Problems and solutions:

With a minimum number of faculty members in each department, there is a strain upon the Principal to grant a study leave to all the faculty members intending to pursue research.

Some of the faculty members are house wife and can spare little or no time to pursue research activities or to write seminar papers or articles.

However, the Principal has given encouragement to all the faculty members that problems arising from pursuing of research and related activities would be addressed within his capacity.



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